



**Official Use Only:
Positions Assigned**

1. _____
2. _____

VOLUNTEER APPLICATION

**God has given each of you a gift from his great variety of spiritual gifts.
Use them well to serve one another. 1 Peter 4:10**

Thank you for your interest in becoming a part of the New Hope Community Center family of volunteers. You will play a significant role to our mission to serve Jesus by giving your time, talents, and gifts in support of our Director, the family of volunteers to give hope and fulfill a need for each person Jesus brings to us.

Personal Information

(Please consider: a \$10 donation will cover the cost of the shirt)

Date: _____ Shirt size (sizes run small): _____

Full Name: _____

AZ Address (with city, state, and zip): _____

Summer Address (with city, state, and zip): _____

Cell Phone: _____ Home Phone: _____

Email address: _____

Date of Birth (mm/dd): _____ Date of Anniversary (mm/dd): _____

Best way to contact you?: Email Phone Text Message

In case of emergency: _____ Phone _____

Church attending: _____

Experiences

Occupation (*current or past*): _____

Areas of Expertise: _____

Hobbies: _____

Languages: _____

Availability

1. I am willing and available to serve:
 - All year (please skip to Question #3)
 - Summer (please complete Question #2)
 - Winter (please complete Question #2)
2. Months I'm available to volunteer:
 - Jan Feb Mar Apr May Jun
 - Jul Aug Sep Oct Nov Dec
3. Days I'm available to volunteer:
 - Monday
 - Tuesday
 - Wednesday
4. Backup days I'm available to volunteer:
 - Monday
 - Tuesday
 - Wednesday

*******Please continue the application on the other side*******

NEW HOPE COMMUNITY CENTER VOLUNTEER POSITIONS

LEADERSHIP VOLUNTEER POSITIONS

1. **NHCC PROGRAM DIRECTOR.....Mark Azersky**
 - A. United Food Bank Food Box Director.....Mark Azersky
 - B. Volunteer Coordinator.....Rose Breeden
 - i. Volunteer Coordinator Assistant.....
 - C. VA Coordinator.....Ruehle Salisbury
 - i. Assistant VA Coordinator.....
 - D. Resource Coordinator.....Dee Jannereth
 - i. Assistant Resource Coordinator.....
 - ii. Resource Coordinator Assistant.....
 - E. Data Manager.....Ruehle Salisbury
 - i. Assistant Data Manager.....Becky Rorie
 - F. Hope's Closet Manager.....Dee Miller
 - i. Hope's Closet Assistant Manager.....
 - ii. Hope's Closet Registration.....Becky Rorie
 - Hope's Closet Registrar Assistant
 - G. Information System Manager.....Rose Breeden
 - i. Information System Assistant.....

DAILY VOLUNTEER POSITIONS

(circle a position you may be interested in)

Door Greeter Positions:

- A. **Door Greeter Manager.....Rose Breeden**
 - i. Door Greeter
 - ii. Door Greeter Assistant

Financial Aid Positions:

- A. **Financial Aid Manager.....Rose Breeden**
 - i. Financial Aid Officer

Food Box Positions:

1. **United Food Bank Food Box Director...Mark Azersky**
 - A. **Food Box Manager.....Rose Breeden**
 - i. Food Box Registration
 - B. **Food Box Assistant Manager.....TBD**
 - i. Food Box Check in
 - ii. Food Box Host
 - iii. Food Box Escort
 - C. **Food Box Warehouse Manager....Mark Azersky**
 - i. Food Box Warehouse Assistant Manager
 - Food Box Stocker
 - Food Sorter
 - Food Driver

Hope's Closet Positions:

- A. **Hope's Closet Manager.....Dee Miller**
 - i. Hope's Closet Assistant Manager
- ii. **Hope's Closet Registration.....Becky Rorie**
 - Hope's Closet Assistant Registration
- iii. Hope's Closet Host (Personal Shopper)
- iv. Hope's Closet Clothing Sorter
- v. Hope's Closet Laundry
- vi. Shower Attendants (coming soon 2020)
 - Men's Attendant
 - Women's Attendant

Various Ministry Positions:

- A. **Manager.....Dee Jannereth**
 - i. Bicycle Repairs
- B. **Manager.....Ruehle Salisbury**
 - i. Guest Ministry
 - ii. Haircuts (Stylists/Barbers)
 - iii. Janitor

SKILLS, TALENTS, EXPERIENCES, and INTERESTS (Check each box that applies)

Facilities

- | | |
|--------------------------|----------------------------|
| <input type="checkbox"/> | <u>Construction</u> |
| <input type="checkbox"/> | <u>Electrical</u> |
| <input type="checkbox"/> | <u>Carpentry</u> |
| <input type="checkbox"/> | <u>Painting</u> |
| <input type="checkbox"/> | <u>Plumbing</u> |
| <input type="checkbox"/> | <u>Architecture</u> |
| <input type="checkbox"/> | <u>Mechanical Repair</u> |
| <input type="checkbox"/> | <u>General Maintenance</u> |
| <input type="checkbox"/> | <u>General Contracting</u> |

Communications:

- | | |
|--------------------------|-------------------------------|
| <input type="checkbox"/> | <u>Grant Writing</u> |
| <input type="checkbox"/> | <u>Publicity</u> |
| <input type="checkbox"/> | <u>Web Design/Maintenance</u> |
| <input type="checkbox"/> | <u>Graphic Design/Artist</u> |
| <input type="checkbox"/> | <u>Writing/Editing</u> |
| <input type="checkbox"/> | <u>Photography</u> |
| <input type="checkbox"/> | <u>Foreign Languages:</u> |
| <input type="checkbox"/> | <u>American Sign Language</u> |
| <input type="checkbox"/> | <u>Spanish</u> |
| <input type="checkbox"/> | <u>Other: _____.</u> |

Office:

- | | |
|--------------------------|------------------------------|
| <input type="checkbox"/> | <u>Administration</u> |
| <input type="checkbox"/> | <u>Leadership</u> |
| <input type="checkbox"/> | <u>Team Building</u> |
| <input type="checkbox"/> | <u>Training Team Members</u> |
| <input type="checkbox"/> | <u>Developing Plans</u> |
| <input type="checkbox"/> | <u>Team Brainstorming</u> |
| <input type="checkbox"/> | <u>Prioritizing Tasks</u> |
| <input type="checkbox"/> | <u>Delegating</u> |
| <input type="checkbox"/> | <u>Problem-solving</u> |

Computer Proficiency:

- | | |
|--------------------------|------------------------------|
| <input type="checkbox"/> | <u>Data entry</u> |
| <input type="checkbox"/> | <u>Training others</u> |
| <input type="checkbox"/> | <u>Microsoft Office</u> |
| <input type="checkbox"/> | <u>Up/downloading photos</u> |
| <input type="checkbox"/> | <u>Databases</u> |
| <input type="checkbox"/> | <u>Social Media</u> |
| <input type="checkbox"/> | <u>FaceBook</u> |
| <input type="checkbox"/> | <u>Instagram</u> |

Financial

- | | |
|--------------------------|-------------------------------|
| <input type="checkbox"/> | <u>Budgets</u> |
| <input type="checkbox"/> | <u>Financial Planning</u> |
| <input type="checkbox"/> | <u>Accounting/Bookkeeping</u> |
| <input type="checkbox"/> | <u>Fundraising</u> |

Other Skills

- | | | | |
|--------------------------|--|--------------------------|--------------------|
| <input type="checkbox"/> | <u>Inventory</u> | <input type="checkbox"/> | <u>Flexibility</u> |
| <input type="checkbox"/> | <u>Multicultural Awareness</u> | | |
| <input type="checkbox"/> | <u>Creating a positive environment</u> | | |
| <input type="checkbox"/> | <u>Remaining calm in a crisis</u> | | |