



VOLUNTEER APPLICATION

**God has given each of you a gift from his great variety of spiritual gifts.
Use them well to serve one another. 1 Peter 4:10**

Thank you for your interest in becoming a part of the New Hope Community Center family of volunteers. You will play a significant role to our mission to serve Jesus by giving your time, talents, and gifts in support of our Director, the family of volunteers to give hope and fulfill a need for each person Jesus brings to us.

Personal Information

Date: _____

Full Name: _____

AZ Address (with city, state, and zip): _____

Summer Address (with city, state, and zip): _____

Cell Phone: _____ Home Phone: _____

Email address: _____

Date of Birth (mm/dd): _____ Date of Anniversary (mm/dd): _____

Best way to contact you?: Email Phone Text Message

In case of emergency: _____ Phone _____

Church attending: _____

Experiences

Occupation (*current or past*): _____

Areas of Expertise: _____

Hobbies: _____

Languages: _____

Availability

1. I am willing and available to serve:

- All year (please skip to Question #3)
- Summer (please complete Question #2)
- Winter (please complete Question #2)

2. Months I'm available to volunteer:

- Jan Feb Mar Apr May Jun
- Jul Aug Sep Oct Nov Dec

3. Days I'm available to volunteer:

- Monday
- Tuesday
- Wednesday

4. Backup days I'm available to volunteer:

- Monday
- Tuesday
- Wednesday

NEW HOPE COMMUNITY CENTER VOLUNTEER POSITIONS

LEADERSHIP VOLUNTEER POSITIONS

1. **PROGRAM DIRECTOR**..... Mark Azersky
 - A. Volunteer Coordinator..... Dee Jannereth
 - i. Volunteer Coordinator Assistant
 - B. VA Coordinator..... Ruehle Salisbury
 - i. Assistant VA Coordinator
 - C. Resource Coordinator..... Dee Jannereth
 - i. Assistant Resource Coordinator
 - ii. Resource Coordinator Assistant
 - D. Registration Manager..... Becky Roire
 - i. Assistant Registration Manager.....
 - E. Hope's Closet Manager.....Dee Miller
 - i. Hope's Closet Assistant Manager
 - ii. Hope's Closet Registration..... Becky Rorie
 - Hope's Closet Registrar Assistant
 - F. Information System Manager.....Zach Homa
 - G. Safety Officer Bob Helton

DAILY VOLUNTEER POSITIONS

Door Greeter Positions:

- A. **Door Greeter Manager**..... **Becky Roire**
 - i. Door Greeter
 - ii. Door Greeter Assistant

Financial Aid Positions:

- A. **Financial Aid Manager**..... **Mark Azersky**
 - i. Financial Aid Officer

Food Box Positions:

1. **United Food Bank Food Box Mgr**.....**Mark Azersky**
 - A. **Food Box Distribution Manager**.....
Janet Johnson / Pat Thompson
 - i. **Food Box Registration Manager** **Becky Roire**
 - B. **Food Box Assistant Manager**.....
 - i. Food Box Check in
 - ii. Food Box Host
 - iii. Food Box Escort
 - C. **Food Box Warehouse Manager**:... **Mark Azersky**
 - i. Food Box Warehouse Assistant Mgr Janet Johnson
 - Food Box Stocker
 - Food Sorter
 - Food Driver

Hope's Closet Positions:

- A. **Hope's Closet Manager**.....**Dee Miller**
 - i. Hope's Closet Assistant Manager
- ii. **Hope's Closet Registration**...**Becky Rorie**
 - Hope's Closet Assistant Registration
- iii. Hope's Closet Host (Personal Shopper)
- iv. Hope's Closet Clothing Sorter
- v. Hope's Closet Laundry
- vi. Shower Attendants

Various Ministry Positions:

- A. **Manager**.....**Dee Jannereth**
 - i. Bicycle Repairs... Chris Metcalfe Creations
- B. **Manager**.....**Ruehle Salisbury**
 - i. Guest Ministry
 - ii. Haircuts (Stylists/Barbers)
 - iii. Janitor

SKILLS, TALENTS, and INTERESTS (Check each box that applies)

<p style="text-align: center;"><u>Facilities</u></p> <input type="checkbox"/> <u>Construction</u> <input type="checkbox"/> <u>Electrical</u> <input type="checkbox"/> <u>Carpentry</u> <input type="checkbox"/> <u>Painting</u> <input type="checkbox"/> <u>Plumbing</u> <input type="checkbox"/> <u>Architecture</u> <input type="checkbox"/> <u>Mechanical Repair</u> <input type="checkbox"/> <u>General Maintenance</u> <input type="checkbox"/> <u>General Contracting</u>	<p style="text-align: center;"><u>Communications:</u></p> <input type="checkbox"/> <u>Grant Writing</u> <input type="checkbox"/> <u>Publicity</u> <input type="checkbox"/> <u>Web Design/Maintenance</u> <input type="checkbox"/> <u>Graphic Design/Artist</u> <input type="checkbox"/> <u>Writing/Editing</u> <input type="checkbox"/> <u>Photography</u> <input type="checkbox"/> <u>Foreign Languages:</u> <input type="checkbox"/> <u>American Sign Language</u> <input type="checkbox"/> <u>Spanish</u> <input type="checkbox"/> <u>Other:</u> _____	<p style="text-align: center;"><u>Office:</u></p> <input type="checkbox"/> <u>Administration</u> <input type="checkbox"/> <u>Leadership</u> <input type="checkbox"/> <u>Team Building</u> <input type="checkbox"/> <u>Training Team Members</u> <input type="checkbox"/> <u>Developing Plans</u> <input type="checkbox"/> <u>Team Brainstorming</u> <input type="checkbox"/> <u>Prioritizing Tasks</u> <input type="checkbox"/> <u>Delegating</u> <input type="checkbox"/> <u>Problemsolving</u>	<p style="text-align: center;"><u>Computer Proficiency:</u></p> <input type="checkbox"/> <u>Data entry</u> <input type="checkbox"/> <u>Training others</u> <input type="checkbox"/> <u>Microsoft Office</u> <input type="checkbox"/> <u>Up/downloading photos</u> <input type="checkbox"/> <u>Databases</u> <input type="checkbox"/> <u>Social Media</u> <input type="checkbox"/> <u>FaceBook</u> <input type="checkbox"/> <u>Instagram</u>
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Financial

 Budgets
 Financial Planning
 Accounting/Bookkeeping
 Fundraising

Other Skills

 Inventory Flexible
 Multicultural Awareness
 Creating a positive environment
 Remaining calm in a crisis